



David Adams
Chief of Police

Franklin Police Department

PO Box 1479
Franklin, North Carolina 28744
Phone: 828.524.2864

Established 1855



Summer Woodard
Town Manager

HOW TO APPLY FOR SOLICITATION OF FUNDS PERMIT

The Town of Franklin now has an ordinance in relation to any group or groups that wants to solicit funds or who seek funds in relation to fundraisers/causes within the city limits of the Town of Franklin. Permits are granted on a day to day basis, and for each day a fundraiser/event is planned, a new permit must be filled out and a non-refundable fee of \$25.00 must be paid per daily event.

Please see the attached for "Charitable Solicitations" town ordinance.

To obtain a permit you must complete the following:

- 1) You must fill out a permit form **5 days** before the planned event, which is available at the Franklin Police Department.
- 2) You must provide proof of a **2 million dollar liability insurance policy** that covers the group asking to solicit funds within the city limits of Franklin, and show proof of this insurance policy to the Franklin Police Department or Town of Franklin representative.
- 3) You must pay a **non-refundable \$25.00 permit fee** to the Town of Franklin, located at Town Hall.

Thank You

Chief D. Adams



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PERMIT FOR CHARITABLE SOLICITATIONS

I Hereby Grant, the following permit to : _____
(Print Name/Organization)

For the purpose of a _____ to be held on: _____
(Date)

Beginning at: _____ and ending on: _____ at _____
(Time) (Date) (Time)

This event will be held at _____
(Location)

And end at: _____ this event will consist of
(Location)

Approximately Person (s): _____
Vehicle (s): _____
Other: _____ if other explain: _____

Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____

Proof of Liability Insurance : __ Y __ N Company: _____

Policy : _____ Permit Fee \$25.00 _____ non-refundable

Authorizing Official: _____ Date Issued: _____

Permit not valid without authorized signature and date.